

We the...Project Citizen
Timer Instructions

You oversee the hearing room and the movement of the competition. For each round, follow the same procedures.

- Make sure you have the proper judges according to the scheduled rotation enclosed in your packet.
- Make sure judges have the appropriate hearing score sheet or the link to the online score sheet.
- Make sure the judges introduce themselves.
- Timing four minutes of prepared testimony. Start clock when students begin testimony.
- After three minutes of prepared testimony, hold up the “1 MINUTE” sign. After the final minute, hold up the “TIME” sign and call time. *If the students do not use the entire 4 minutes, add the remaining time to the follow-up period.*
- Six-minute follow-up question period: clock runs during questions.
- After five minutes, hold up the “1 MINUTE” sign. After the final minute, hold up the “TIME” sign and call time.
- The untimed feedback section should take no longer than five minutes for each group.
- Call for the next group and repeat above steps until all the groups have been heard.
- At the end of the round, make sure the judges have completely filled out their score sheets whether they be paper or online. Ensure that judges have given a tiebreaker and signed paper score sheets. Collect any paper score sheets and give them to the runner in the hallway.